

PERFORMANCE WORK STATEMENT (PWS)

Contract Number: N66001-15-D-0055
Task Order: 0003
Tracking Number: 5238-H0010
Task Order Title: Fleet Logistics Management Web Portal Tool Support I
Date: 02 September 2015

1.0 SCOPE

This is a level of effort service to provide maintenance and modifications to the Fleet Logistics Management Web Portal Tool, incorporating new requirements, and the integration of systems to better support the war fighter.

1.1 BACKGROUND

Naval Supply Systems Command (NAVSUP) Global Logistics Support (GLS) provides Navy, Marine Corps and Joint and Allied forces with operational logistics capabilities via a network of eight subordinate NAVSUP Fleet Logistics Centers (FLCs) based around the world (b)(3)

. NAVSUP GLS monitors waterfront support performance; manages NAVSUP FLC operations including contracting, fuels, global logistics services, hazardous material management, household goods movement support, integrated logistics support, postal, regional transportation, and warehousing; and provides base supply support for Navy installations worldwide.

Supply Department manning on (b)(3) is significantly lower than supply manning on legacy platforms. Shore supply support provided by the Logistics Support Team (LST), is a critical part of developing the requirements and delivering the logistics required for these ships to meet their missions. Providing visibility to other Commands of interest, NAVSUP GLS, NAVSUP LST, COMCLASSLCSRON, COMPACFLT, COMNAVSURFPAC, etc... is vital where status and efficient delivery of supply support is a critical component relative to Logistics and Operational capabilities. Information Technology (IT) must contribute to efficient, affordable support by improving accuracy, reducing cycle time, maximizing material availability, predicting requirements, applying business rules to prioritize tasks, providing management reports and keeping the chain of command informed of status. There is a need to provide a logistics integrated infrastructure that will enable informed and timely operational, strategic, analytical and informational decisions toward increased efficiencies and effectiveness.

This task award provides on-going development, maintenance, and support to the Fleet Logistics Management Web Portal Tool, incorporating new requirements, and the integration of systems to better support the warfighter.

2.0 APPLICABLE DOCUMENTS

In the event of a conflict between the text of the Performance Work Statement (PWS) and the references cited herein, the text of the PWS shall take precedence. Nothing in the document, however, shall supersede applicable laws and regulations, unless a specific exemption has been obtained. The following documents are for guidance only, except where invoked for a specific section of this PWS.

2.1 Department of Defense Directive 8570 (DoDD 8570) Information Assurance Workforce Improvement Program

2.2 Department of the Navy (DON) Information Assurance (IA) Workforce Management Manual (SECNAV M-5239.1)

2.3 Defense Information Systems Agency (DISA) Application Security and Development Security Technical Implementation Guide (STIG)

2.4 OPNAVINST F3300.53C (Series), Navy Antiterrorism Program

2.5 DOD 5220.22-M (Series), National Industrial Security Program Operating Manual (NISPOM)

2.6 National Security Decision Directive 298 (Series), National Operations Security Program (NSDD) 298

2.7 DOD 5205.02E (Series), DOD Operations Security (OPSEC) Program

2.8 OPNAVINST 3432.1A (Series), DON Operations Security

2.9 SPAWARINST 3432.1 (Series), Operations Security Policy

3.0 REQUIREMENTS

This PWS describes the requirements for Fleet Logistics Management Web Portal Tool. This encompasses the portal enhancements, testing, installation, and deployment of capability and tools via release(s) deployed on the COMPACFLT Secured Enterprise Access Tool Unclassified (SEAT-U) system.

3.1 The contractor shall develop and test enhancements to the Web Portal Tool as necessary when new requirements and/or added capabilities have been identified from NAVSUP Business Systems Center (BSC) Pearl Harbor personnel or SSC Pacific Technical Manager.

3.1.1 The contractor shall develop web user interfaces to summarize and present supply logistics, including dynamically created graphs with drill-down capability to the source data based on Extract, Transform, and Load (ETL) of data from external data sources.

3.1.2 The contractor shall develop software capabilities to ETL from data sources into the Fleet Logistics Management Web Portal Tool. Data sources include (but are not limited to): Business Objects, Inform21, Birdtrack, Web Visual Logistics Information Processing System (WEBVLIPS), Defense Automated Addressing System Inquiry (DAASINQ), Global Transportation Network (GTN), Integrated Supply Information System (ISIS), One Touch Supply (OTS), Material Access Technology (MAT), Maintenance Figure of Merit (MFOM), and Defense Readiness Reporting System (DRRS).

3.1.3 The contractor shall develop export capability to allow data from the Web Portal Tool to be downloaded in specialized formats such as Microsoft Excel, PDF, Comma Separated Values (CSV) files, and plain text files.

3.1.4 The contractor shall collect statistics on Fleet Logistics Management Web Portal Tool for Logistics Metrics and User Experience including page hits and login counts as required.

3.1.5 The contractor shall develop capability to automatically generate email notifications of Fleet Logistics Management Web Portal Tool anomalies, diagnostics and / or alerts.

3.2 The contractor shall maintain Fleet Logistics Management Web Portal Tool documentation as required (**CDRL A008**). This includes technical artifacts (engineering documents, sequence diagrams, use cases, and database design), policy/procedures as required by Application Security and Development (ASD) Security Technical Implementation Guide (STIG), training, support, and user manuals.

3.3 The contractor shall create deployment packages, and perform installation of capabilities to the Fleet Logistics Management Web Portal Tool deployed on the COMPACFLT SEAT-U system based on requirements provided by SSC Pacific and NAVSUP BSC Pearl Personnel (**CDRL A009**). The packages will include source code that was modified, installation documents and compiled programs.

3.4 The contractor shall adapt and integrate technologies that will provide added capabilities and improve the supply logistics management process such as mobile computing devices (Tablets, Handheld Scanners/Reader, and Bar Code Label Printers) to provide user utilities to reduce or eliminate manual entry into the Fleet Logistics Management Web Portal Tool which will make for a more efficient and agile logistics workforce.

3.5 The contractor shall ensure that the features developed for the Fleet Logistics Management Web Portal Tool are compliant with the latest/current DISA ASD STIG.

3.6 The contractor shall maintain security patches, secure coding practices, and security configurations in accordance with directives from SSC Pacific, COMPACFLT, DON, and DoD; this should be performed in coordination with the COMPACFLT N6 directorate.

3.7 The contractor will attend meetings as required with SSC Pacific designated Technical Manager, and BSC Pearl Harbor personnel to clarify requirements, obtain feedback and provide capability walk-through, simulations, and demonstrations.

3.8 The following IA workforce categories, levels, training, and certifications are required for contractor personnel under this task order: Information Assurance Technical (IAT) Level II is required, with Security+ serving as primary qualifying certification.

3.9 The contractor shall ensure that personnel accessing information systems have the proper and current IA certification to perform IA functions in accordance with DoD 8570.01-M, Information Assurance Workforce Improvement Program. The contractor shall meet applicable information assurance certification requirements, including (a) DoD-approved IA workforce certifications appropriate for each specified category and level and (b) appropriate operating system certification for information assurance technical positions as required by DoD 8570.01-M. Contractor personnel who do not have proper and current certifications (within 6 months of task order award) shall be denied access to DoD information systems for the purpose of performing information assurance functions.

3.10 The contractor shall provide documentation supporting the information assurance certification status of personnel performing information assurance functions, reporting current IA certification status and compliance using **CDRL (A002)** Contractor Roster, DI-MGMT-81596 in the format prescribed by the COR.

3.11 The contractor shall complete a Contractor's Progress, Status and Management Report monthly (**CDRL A001**) covering all of the above tasks. The contractor shall immediately notify the Technical Coordinator and the COR if it identifies problems that may negatively impact completion of this PWS including schedule, cost, quality and rework issues.

4.0 GOVERNMENT FURNISHED INFORMATION/MATERIAL/PROPERTY

4.1 None.

5.0 CONTACTOR FUNISHED MATERIAL

5.1 None.

6.0 TRAVEL

6.1 None.

7.0 SECURITY

7.1 The work to be performed under this task shall be at the Secret level.

7.2 Anti-Terrorism/Force Protection (AT/FP) briefings are required for all personnel (Military, DOD Civilian, and contractor) per OPNAVINST F3300.53C. Contractor employees

must receive the AT/FP briefing annually. The briefing is available at <https://atlevel1.dtic.mil/at/>, if experiencing problems accessing this website contact ssc_fortrav@navy.mil.

7.3 As required by National Industrial Security Program Operating Manual (NISPOM) Chapter 1, Section 3, contractors are required to report certain events that have an impact on: 1) the status of the facility clearance (FCL); 2) the status of an employee's personnel clearance (PCL); 3) the proper safeguarding of classified information; 4) or an indication that classified information has been lost or compromised. Contractors working under SSC Pacific contracts will ensure information pertaining to assigned contractor personnel are reported to the Contracting Officer Representative (COR)/Technical Point of Contact (TPOC), the Contracting Specialist, and the Security's COR in addition to notifying appropriate agencies such as Cognizant Security Agency (CSA), Cognizant Security Office (CSO), or Department Of Defense Central Adjudication Facility (DODCAF) when that information relates to the denial, suspension, or revocation of a security clearance of any assigned personnel; any adverse information on an assigned employee's continued suitability for continued access to classified access; any instance of loss or compromise, or suspected loss or compromise, of classified information; actual, probable or possible espionage, sabotage, or subversive information; or any other circumstances of a security nature that would affect the contractor's operation while working under SSC Pacific contracts.

7.4 Operations Security: OPSEC is a five step analytical process (identify critical information; analyze the threat; analyze vulnerabilities; assess risk; develop countermeasures) that is used as a means to identify, control, and protect unclassified and unclassified sensitive information associated with U.S. national security related programs and activities. All personnel working under this task will at some time handle, produce or process Critical Information or CPI, and therefore all Contractor personnel must practice OPSEC. All work is to be performed in accordance with DoD OPSEC requirements, and in accordance with the OPSEC attachment to the DD254.

8.0 PLACE OF PERFORMANCE

8.1 Work on this task order will be performed on-site at Pearl Harbor, Hawaii, and SSC Pacific offices.

9.0 PERFORMANCE BASED CRITERIA

9.1 Performance Requirement

The contractor shall provide services and deliverables in accordance with this Performance Work Statement (PWS) and in accordance with the attached task order Contract Data Requirements List (CDRL) DD Form 1423-1.

9.2 Performance Standard

The contractor's performance shall meet all of the requirements of this PWS and comply with all applicable guidance, directives, and standards. The contractor shall deliver all task order data items in accordance with the authorities, content, format, media, marking, applications,

quantities, frequency and submission date, delivery method, addressee, and DD250 requirements specified in the CDRL for each data item.

9.3 Acceptable Quality Level

The effectiveness of the contractor's services and/or deliverables will be measured for 100% compliance with the PWS and CDRL requirements.

9.4 Method of Surveillance

The Government will monitor and assess the contractor's performance against the Acceptable Quality Level in accordance with this task order's Quality Assurance Surveillance Plan (QASP).

9.5 Incentive

Failure to meet acceptable quality levels may result in an unsatisfactory past performance report by the Government.